

From

The Chief Administrator,  
Haryana Urban Development Authority,  
Sector-6, Panchkula.

To

1. All the Administrator(s), in the State.
2. All the Estate Officer(s), in the State.

Memo No.UB-A-6-2017/11896

Dated: 19.01.2017

**Subject: Providing one time opportunity to all allottees of Residential & Commercial Sites, in Mandi Township/HUDA Urban Estates, who have occupied the buildings without obtaining valid Occupation Certificate, to make an application for issuance of Occupation Certificate - also waiving of extension fee beyond the actual date of completion.**

1. This is continuation of this office memo no. A-5-UB-2016/116545-46 dated 24.11.2016 (CP/264).
2. The matter has further been reviewed by the Authority in its 112<sup>th</sup> Meeting held on 10.01.2017. It has been decided to extend the scheme upto 31.10.2017.
3. It is reiterated that under this one time relief, the allottees, who are desirous to get a valid occupation certificate, may make an application for issuance of a occupation certificate, along with cogent proof/documentary evidence to facilitate determining the date of completion of houses to the satisfaction of Zonal Administrators, get the violations (if any) compounded after depositing the payable compounding fee, as per policy. Besides the compounding charges the allottees shall have to pay one time processing fee of ₹10,000/-.
4. Occupation Certificate requests of such allottees shall be examined/decided as per para 3 above, and, no extension fee shall be charged, beyond such determined deemed date of completion of house/building.
5. For cases where building was constructed before 11.09.87, the old rates of erstwhile Colonization Department shall be made applicable and for cases pertaining the period from 11.09.1987 onwards, the present HUDA compounding rates, as circulated vide memo no. A-UB-A6/ 2013/18221-42 dated 12.04.2013 would be applicable to the allottees of Mandi Township and Urban Estate areas both. Cases where Occupation Certificate has already been obtained under the previous policies shall not be opened again and reconsidered under this limited period facility.

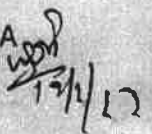
6. You are requested to take further action accordingly. Wide publicity of these policy guidelines may be done, through press note, distribution of pamphlets and beating of drums etc.
7. The receipt of this communication may also be acknowledged.



Administrator (HQ's)  
for Chief Administrator, HUDA

Endst. No. UB-A-6-2017/11901

Dated:- 19.01.2017



A copy of the above is forwarded to the following for information:-

1. The Chief Controller of Finance, HUDA, Panchkula.
2. The Chief Engineer, HUDA, Panchkula.
3. The Chief Town Planner, HUDA, Panchkula.
4. The Secretary, HUDA, Panchkula.
5. The General Manager (IT), HUDA, Panchkula. He is requested to host it on HUDA Web-site.
6. The District Attorney, HUDA (HQ), Panchkula.
7. The Dy. ESA, HUDA (HQ), Panchkula.
8. All the Assistants/Record-Keepers, Urban Branch, HUDA (HQ), Panchkula.

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Administrator (HQ's)  
for Chief Administrator HUDA