

HARYANA SHEHRI VIKAS PRADHIKARAN

Instruction No.62

To

1. All the Administrators,
HSVP.
2. All the Estate Officers,
HSVP.

Memo.No.HUDA.CCF.AO-I-Acctt-I-2019/

130715-16

Dated:- 22/7/19

Subject:- Regarding revised policy guidelines for Reverse Bidding of commercial sites.

1. Please refer to instruction no.60 issued vide this office letter no. CCF, HSVP, Acctt-I-2019/75263-64 dated 24.04.2019(copy enclosed) on the above subject.
2. Para no.4 of these instructions are modified in view of the approval of the Pradhikaran vide Agenda Item No.20 of the 118th meeting held on 10.07.2019 and 12.07.2019,as below:-
 4. "(i) Collector Rates of similar commercial sites in the respective sector shall be taken as the reserve price for e-auction. If in a sector, Collector Rates have not been fixed so far, the Zonal Administrator shall first get the Collector Rates fixed from the District Administration before putting sites for e-auction, to determine the reserve price.
 - (ii) The current practice to decrease the reserve price after failed e-auctions shall be discontinued.
 - (iii) In case no bid is received in the First Auction, the provision of reverse bidding shall be available in the 2nd Auction. The bidder shall also be given option of submitting Reverse Bidding in the 2nd auction, which can be lower than the reserve price. In such cases, where the final bid after close of e-auction remains below the reserve price, the final decision about acceptance of bid shall be taken based on the recommendations of Zonal Administrator by the competent authority as below:-

Bid Quote below the Reserve		Competent Authority for approval	
Upto 5%		Chief Administrator's Committee	
		- Chief Administrator as Chairman - Administrator(HQ), HSVP - Chief Controller of Finance, HSVP - Chief Town Planner, HSVP	
Greater than 5%	upto 10%	Hon'ble C.M.-cum-Chairman, HSVP Committee:	

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	- Hon'ble C.M.-cum-Chairman, HSVP - Chairman of the Committee. - PS, Town & Country Planning Deptt. - Chief Administrator, HSVP - Representative of FD
Greater than 10% upto 20%	Cabinet Sub Committee: - CM cum Chairman, HSVP - Chairman of the Committee. - Finance Minister - Addl. Chief Secretary, Finance - PS, Town & Country Planning Deptt. - Chief Administrator, HSVP
Greater than 20%	Cabinet/Council of Ministers

- (iv) The cases would be submitted to the respective Committees for acceptance/rejection of the bids within the period specified hereunder:

Competent Authority for approval	Time Period
Chief Administrator's Committee	Within 7 working days from the date of completion of the Auction.
Hon'ble CM-cum-Chairman, HSVP Committee	Within 10 working days from the date of completion of the Auction
Cabinet Sub Committee	Within 10 working days from the date of completion of the Auction
Cabinet/Council of Ministers	Next first forthcoming meeting and its second meeting from the date of completion of the Auction process.

- (v) Case(s) where the bids/ Auctions are sought to be cancelled/rejected would be placed before the respective Committees as detailed in sub para (iii) above for a decision.
- (vi) In case of "Reverse Bidding" where the bids received for an auction are less than three (3), the proposal would be placed before the respective Committee as detailed in sub para (iii) above for a decision.
- (vii) All cases of "Reverse Bidding" shall be put up for consideration of the Committee(s) with full justification. The parameters for the justification would include the number of times the site has been put to auction previously, the Collector Rate/HSVP Rate in the area, the success of recent auctions in the nearby area etc. Only those cases where all the formalities & procedures have been followed would be placed before the respective Committees for a decision."

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3.

The Pradhikaran in its 118th meeting vide agenda item no.19 has further approved as below:-

- (a) "Approved for all auctionable properties."

(Action to be taken)

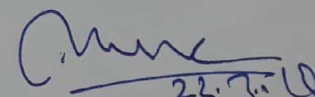
In view of the above approval henceforth all the e-auctions of Residential, Institutional and Industrial plots shall be done as per the instructions applicable for e-auction of commercial sites as above

- (b) "For institutional plots, it was also decided that CA, HSVP shall constitute committee to frame a clear definition of the word "institutional" plots and put up on file for approval of Hon'ble CM latest by 31.07.2019. It was also decided that the vacant available industrial plots may be transferred to HSIIDC at collector rates."

(Action Taken)

A Committee under the Chairmanship of Administrator(H.Q), HSVP with Chief Controller of Finance, Chief Town Planner, Distt. Attorney, HSVP and Asstt. Distt. Attorney, HSVP as its members has been constituted to frame clear definition of " Institutional Plots"

4. The above mechanism is being made applicable with immediate effect and would be applicable for all e-auctions to be held till 31.12.2019.

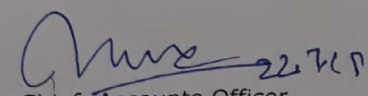

22.7.19
Chief Accounts Officer,
for Chief Administrator,
HSVP, Panchkula

Endst.No.HSVP-CCF-AO-I-2019/- 130723

Dated:- 22/7/19

A copy of above is forwarded to the following :-

1. PS/CA for kind information of Chief Administrator, HSVP please.
2. PS/Adm. (H.Q) for kind information of Administrator, HSVP(H.Q) please.
3. GM (IT), HSVP with the request to upload the above instructions on the website of the Pradhikaran.
4. Supdt. (Urban Branch), HSVP (HQ), Panchkula.


22.7.19
Chief Accounts Officer,
for Chief Administrator,
HSVP, Panchkula