

AGENDA OF THE MEETING TO REVIEW THE PROGRESS
FOR THE MONTH OF JULY 2008 TO BE HELD ON
05.09.2008

Sr. No.	AGENDA ITEMS	CONCERNED OFFICERS AT HQ												
1.	Action taken report regarding decisions taken in the last meeting held on 10.07.2008													
2.	Computerization	S.M.(IT)												
3.	Review of Recoveries (Budget/Actual & %age)	CCF												
4.	Review of Inspection Reports	Dy.ESA												
5.	Review of Legal cases on Returns in Format	Legal Remembrancer												
6.	Review of appeal cases under Section 17 (5) of HUDA Act. <table><tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr><tr><td>Pending as on 01.07.08</td><td>Added</td><td>Disposed of</td><td>Balance as on 31.07.08</td><td>Date of three oldest pending Appeals</td><td>Remarks</td></tr></table>	1	2	3	4	5	6	Pending as on 01.07.08	Added	Disposed of	Balance as on 31.07.08	Date of three oldest pending Appeals	Remarks	Legal Remembrancer
1	2	3	4	5	6									
Pending as on 01.07.08	Added	Disposed of	Balance as on 31.07.08	Date of three oldest pending Appeals	Remarks									
	Review of Monthly Return in Format M-1 to M-11	M-1, M-2 Enf. Officer M-3, M-3A, M-4, M-5, M-6, M-7 Distt. Town Planner (Sh. Nadim Akhtar and Sh. N.Mehtani) M-8, M-9, M-10 & M-11,												

								Sr.Architect	
	Review of disposal under RTI Act:							Secretary	
1	2	3	4	5	6	7			
Balance as on 01.07.08	Application received during the month of July 08	Information supplied	Balance as on 31.07.08	Dates of oldest application pending	Appeal pending with 1 st Appellate Authorities alongwith date of oldest appeal pending.	Remarks			
9.	Review of disciplinary cases							Secretary	
10.	Information regarding officers/officials retiring within next six months E-I							Secretary	
1	2	3	4	5	6	7	8	9	
Sr. No	Name & designation of the Officer/ Officials	Father's Name	Date of Birth	Date of retirement	Whether Service book is complete or not	Letter No.& Date vide which extension beyond 55 years of age was granted	Letter No.& Date vide which case of retrial benefits has been sent	Remarks	
Information regarding officers/officials attaining age of 55 years within next six months. E-II									
1	2	3	4	5	6	7	8		
Sr. No	Name & designation of the Officer/Official	Father's Name	Date of Birth	Date of attaining age of 55 years	Disciplinary proceeding if any	Punishment if any	Remarks		
11	Review of progress of implementation of rehabilitation scheme for unauthorized Jhuggi dwellers on HUDA land at Urban Estate of Panchkula and Faridabad who were petitioners in CWP.NO1167 of 1996-Azad Bharat Colony & others V/s State of Haryana & others and 15 Nos. Connected CWPs. (This Agenda Item sent by the Enforcement Officer for discussion in the Meeting)							Enforcement Officer	
12.	Administrator (HQ) desired that the agenda of Hydraulic Sewer Cleaning Machine also to be discussed in the Meeting.							S.E.(H.Q.)	