

**AGENDA OF THE MEETING TO REVIEW THE PROGRESS FOR THE MONTHS
OF JANUARY FEBRUARY & MARCH 2008 TO BE HELD ON 08-04-2008**

Sr. No.	AGENDA ITEMS						CONCERNED OFFICERS at HQ			
	Action taken report regarding decisions taken in the last meeting held on 24.01.2008									
1.	Computerization						S.M.(IT)			
2.	Review of updation and authentication of Statistical Booklet of HUDA.						Dy.E.S.A.			
3.	Review of appeal cases under Section 17 (5) of HUDA Act.						Legal Consultant			
		1	2	3	4	5	6			
		Pending as on 01.01.08	Added	Disposed off	Balance as on 31.03.08	Dates of three oldest pending appeals.	Remarks			
4.	Review of resumption of plots in cases where 15 years have elapsed since offer of possession and building plans have not been submitted for approval by 30.06.2007.						Enforcement Officer			
i)										
ii)	Review of resumption of plots in cases where 15 years have elapsed since offer of possession and building plans have not been submitted for approval by 30.06.2007 but applications for Occupation Certificates have not been submitted by 31.12.2007.									
5.	Review of plots in respect of which possession has not been handed over.						Enforcement Officer			
		1	2	3	4	5	6			
		Name of U/E.	Plots allotted till 01.01.08	Possession handed over.	Balance as on 31.03.08	Dates of oldest three plots in which possession has not been handed over for each U/Estate.	Remarks			
6.	Review of grant of transfer permissions						Enforcement Officer			
		From								
		1	2	3	4	5	6			
		Opening Balance as on 01.01.08	Total NO. of applications for transfer permission received during the months of Jan. & Feb.08	Total No. of transfer permissions granted during the months under report.	Total No. of applications for which objection communicated during the months under report.	Balance pending (1+2-3-4) As on 31.03.08	Dates of 3 oldest pending applications and reason thereof			
7.	Removal of encroachments						Enforcement Officer			
		1	2		3	4		5	6	
		Name of Sector/ U.E.	Encroachment without court stay.		Type of enchr. Katcha/pucca jhuggies& ors. With date/month/year	Encroachments under court stay.		Court case No. & status of case at present.	Total As on 29.02.08	
			Existing (A)	Removed (A)	Balance (A)	Existing (B)	Removed (B)		Balance (B)	Existing (A+B)
8.	Review of Development works						Chief Engineer			
		Sr. No.	Name of Circle/Di vision	Budget 07-08	Proportionate budget upto 31.03.08	Exp. Upto 1.1.2008	Exp.During Jan & Feb.08	Exp.upto 31.03.08	%age achievement with respect to prop. Budget.	

9.	Review of sanction of building plans.										M-10		Senior Architect
	Sr. No	Name of Urban Estates.	Opening Balance		Applications for sanction of building plans received during the months under report.	Building plans sanctioned.	Building plans for which objections communicated.	Balance pending (3+4-5-6)		Dates of three oldest pending applications and reasons thereof.			
			Fresh	Cases of objection				Fresh	Cases of objections	Where objections conveyed	others		
	1	2	3		4	5	6	7	8				
10.	Grant of Occupation Certificates										M-8		Senior Architect
	Sr. No	Name of Urban Estates.	Opening Balance		Applications for issues of O.C's received during the months under report.	O.C's granted	O.C.'s for which objection communicated	Balance pending (3+4-5-6)		Dates of three oldest pending applications and reasons thereof.			
			Fresh	Cases of objections				Fresh	Cases of objections	Where objections conveyed	others		
	1	2	3		4	5	6	7	8				
11.	Review of disposal under RTI Act:												Secretary
	1		2		3		4		5		6		
	Balance as on 1.1.08		Applications received during the month of Jan. & Feb.08		Information supplied.		Balance as on 31.03.08		Date of oldest application pending		Remarks if any.		
12.	Review of disciplinary cases												Secretary
13.	Review of Recoveries (Budget/Actual & %age)												CCF
	(Rs. in lacs) As on 31.03.08												
	1	2	3		4	5	6	7	8		9		
	Name of U.E.	Revenue Receipt		Installment of plots		E.C.	Extn. Fee	Receipt from Govt. Land		Dev. Charges of released land		New Sale (Comm.)	New Sale Resi.
14.	Floatation Programme:												CTP (HUDA)
Respective Administrators will give presentation along with dead lines by which they will get the planning for remaining land done and Sectors shall be floated for 2008-09.													